

Intern – Publications, Communications & Outreach

About us

Founded in Brussels in 1983, the CEPS (Centre for European Policy Studies) is a leading think tank and forum for debate on EU affairs, which has been consistently ranked among the world's top 10 best think tanks. One of CEPS' distinguishing features is its strong in-house research capacity and an extensive international network of partner institutes. CEPS' funding comes from a variety of sources, mainly research grants and service contracts, but also from membership and conference fees.

We are pleased to announce that CEPS is currently seeking an intern to join our Publications, Communications and Outreach (PCO) team. Reporting to the Digital Communications Coordinator, the intern will play a vital role in supporting the team's ongoing efforts to effectively communicate and disseminate CEPS' exceptional research outputs. This position presents an excellent opportunity to develop strong communication, writing, and design skills within a dynamic and fast-paced environment.

The ideal starting date for the internship is July 2026 or the first half of August at the latest.

Main tasks

As an intern in the Publications, Communications and Outreach (PCO) team at CEPS, you will have the opportunity to contribute to various tasks and projects that aim to enhance the organisation's communication and outreach efforts. Your responsibilities will include:

- **Crafting engaging social media content:** You will be responsible for drafting captivating and informative content for CEPS' social media channels, such as X, LinkedIn and Bluesky.
- **Multimedia and graphic design:** You will have the chance to create or edit multimedia materials, including social media visuals, small infographics and videos. Your creativity and design skills will help in conveying messages effectively and visually.
- **Communication campaigns and newsletters:** You will support the development and dissemination of communication campaigns and newsletters. This will involve coordinating with different teams, crafting compelling content and managing the distribution of materials.
- **Drafting compelling support content for CEPS publications:** You will draft shorter, more accessible and engaging texts to help disseminate the key messages and recommendations of longer CEPS publications.
- **Providing support for CEPS events:** You will assist in all the practical tasks for ensuring successful and impactful CEPS events, from creating speaker slides and compiling presentations, to CRM support and providing on-the-spot assistance during the event itself (e.g. mic roaming and registrations).
- **Other relevant tasks, as and when required.**

Your background and qualifications

- You have finished your tertiary education and you have at least a bachelor's degree in communication, social sciences or a relevant subject in the humanities.
- You are familiar with:
 - Graphic design (e.g. InDesign, Photoshop, or online tools like Canva),
 - Content Management Systems (e.g. WordPress),
 - Social media (X, LinkedIn, Bluesky),
 - Video production/editing software (e.g. Adobe Premiere).
- You have an excellent command of English, both orally and written (C1 level).
- You are interested in European affairs, policymaking and research.

Your profile

- You have a keen eye for design aesthetics and can create visually appealing and engaging communication materials.
- You can confidently write in English, both original texts and summarising longer, more complex ones.
- You can meet deadlines and effectively manage multiple tasks.
- You are enthusiastic about communication and outreach activities, and you approach them with a result-driven mindset, striving to achieve meaningful impact.
- Your creative thinking allows you to bring innovative ideas to the table.
- You are comfortable working in an international team, collaborating effectively with colleagues. Additionally, you can work independently, taking ownership of tasks and delivering quality results.
- You have an inclusion-oriented mindset and absolute respect for diversity.
- You are enthusiastic about contributing to the success of CEPS as an organisation and supporting a positive workplace culture.

What CEPS can offer

We offer a full-time internship opportunity for a duration of six months, starting in July 2026 or the first half of August at the latest. The selected candidate will join under the [CIP scheme](#) and receive a CIP allowance of EUR 1,200 per month. The internship is based in Brussels and will take place in-person, but some teleworking might be possible for a limited period. Candidates must be legally entitled to undertake an internship in Belgium for the duration of the placement.

Career development prospects

This internship offers hands-on experience in three of the key fields for developing essential soft skills for a successful career in the Brussels policy environment – communications, editorial and events.

More information

Further information about the position can be obtained from comms@ceps.eu.

Application and deadline

To apply, please submit your application, which should include a motivation letter (maximum one page) and a CV, both in English.

Please email your complete application to comms@ceps.eu no later than **21 June 2026 at 23:59 CET**. We kindly request that you use the following subject line for your email: **'Intern 2026 – PCO'**. Early applications are encouraged as we will begin reviewing submissions as soon as they are received.

Applications received after the deadline, incomplete applications, or applications that do not follow the above instructions will not be considered.

CEPS is an equal opportunities employer. We value diversity and are committed to creating an inclusive environment for all staff. We welcome applications from candidates of all backgrounds.