

## About us

Founded in Brussels in 1983, CEPS (Centre for European Policy Studies) is a leading think tank and forum for debate on EU affairs, which has been consistently ranked among the top 10 world's best think tanks. CEPS' distinguishing features include its strong in-house research capacity and an extensive international network of partner institutes. CEPS' funding comes from a variety of sources, mainly research grants and public procurement, but also from CEPS membership.

The Energy, Resources and Climate Change (ERCC) unit's main expertise includes inter alia EU and international climate policy, resources and circular economy policy (including global value chains), sustainable product policy, energy transition and renewables, carbon pricing including the EU Emissions Trading System (ETS), energy-intensive industries and industrial transformation, and energy security and EU electricity and gas markets. The work of the Energy, Resources and Climate Change unit encompasses policy work and project research, as well as the organisation of multi-stakeholder events.

## 'Researcher Assistant/Researcher – Resources & Circularity & Environment'

The appointment will be made at the Research Assistant or Researcher level, depending on the qualification of the selected applicant.

### Main tasks and responsibilities

The selected candidate will:

- Work with team members in producing studies, reports, and policy briefs in the areas of resources, circularity, sustainability and environment.
- Work on Horizon Europe projects on the circular and green economy transition in different industries.
- Contribute to the fundraising, including the acquisition of new research projects in the above areas.
- Deliver presentations on the above-mentioned topics at project meetings and external events.
- Assist in coordinating and hosting seminars, workshops and other meetings at CEPS.

### Profile of the ideal candidate

#### Required skills and qualifications

- You have a Master's degree or PhD in economics, environmental/ecological economics, sustainability, political science, international relations or environmental policy etc. and have developed interest and expertise in the field of the **green and circular transition and environmental**

**policy.** *If you hold an engineering degree and have a keen interest in policy work coupled with some previous relevant experience, we strongly encourage you to apply.*

- You have a demonstrated track record of **outstanding writing and presentation skills**, confirmed by your written output (such as reports, articles and university assignments) and your participation in speaking engagements in the above fields.
- You are **fully proficient in English**, both orally and in writing, which is demonstrated by previous publications.
- You have the ability to work **independently** but you also enjoy **teamwork** and are open to giving and receiving feedback.
- You have strong **work ethics** and are committed to respecting colleagues and deadlines.
- You are kind, with a deep respect for diversity, and a strong sense of empathy towards colleagues.

#### Additional requirements for **Researcher position**:

- *Having obtained or being close to obtaining a PhD in Environmental Policy, Sustainability, Economics, International Relations, Political Science or related topics, or having an equivalent professional or academic experience (at least three years).*
- Able to confidently draft in a variety of written styles as requested.
- Record of designing and implementing research projects.

#### Desirable skills

- You have developed insights into ongoing **EU legislative and policy debates** in the fields of environmental policy, circular and green economy and sustainable product policy.
- Knowledge of **quantitative methods** or advanced data analysis would be an asset.
- You have a network in the above fields which you wish to further grow.
- You have good knowledge of at least one other EU language.

#### What CEPS offers

We offer full-time employment, initially for one year, which can then become permanent subject to performance. The salary will be in accordance with previous experience as well as the CEPS salary scale. We also offer a benefits package (group & hospitalisation insurance, meal tickets, public transport reimbursement, 20 days legal holiday entitlement per year plus an additional two weeks during the Christmas-New Year period when CEPS is closed, as well as the possibility to telework in Belgium + 20 days per calendar year of teleworking from abroad).

We would like the preferred candidate to **ideally start in early 2024**. The job will be **based in Brussels**.

## Career development prospects

Depending on qualifications, appointment will be at either Researcher Assistant or Researcher level, which will give the opportunity to progress on your career path and gain valuable skills, training and experience. CEPS offers a dedicated Learning and Development Programme for all staff to develop the necessary skills for their position and personal growth.

## Application and deadline

CEPS strongly values and actively pursues diversity. We encourage applications especially from female, LGBTQ+ candidates and candidates belonging to ethnic groups that are under-represented at CEPS.

Applications should include:

- i) **a one-page letter of motivation**, indicating your salary expectations;
- ii) **a CV** listing your publications, specifies your role in previous research projects and includes the names and contact details of two referees;
- iii) **two written examples of work in the fields relevant to this post** (e.g., a policy or project report, a university assignment, an academic article – if the paper has more than one author, please specify in the letter of motivation your contribution).

All documents including the written examples of work should be in English and integrated in **one pdf document**. For the CV, preferably use the Europass template (<https://europa.eu/europass/en>). The pdf document should be e-mailed to [monica.alessi@ceps.eu](mailto:monica.alessi@ceps.eu) by **14 December 2023 EOB**.

Please specify 'Research Assistant - Researcher – Resources & Circularity & Environment' in the subject line of your email. Only short-listed candidates will be contacted.

**Interviews will be conducted on a rolling basis, thus early applications are encouraged.**

Further questions/enquiries regarding this position can be e-mailed to Monica Alessi at [monica.alessi@ceps.eu](mailto:monica.alessi@ceps.eu).

*Even if you do not strictly have all the necessary competences for this role but you believe your experience and skills could be valuable and would allow you to fulfil the tasks required, we would highly recommend that you still submit an application.*

*If you are successful but you are not an EU citizen, CEPS will work closely with you to ensure that all relevant documentation and immigration processes are completed to enable you to work in Belgium.*